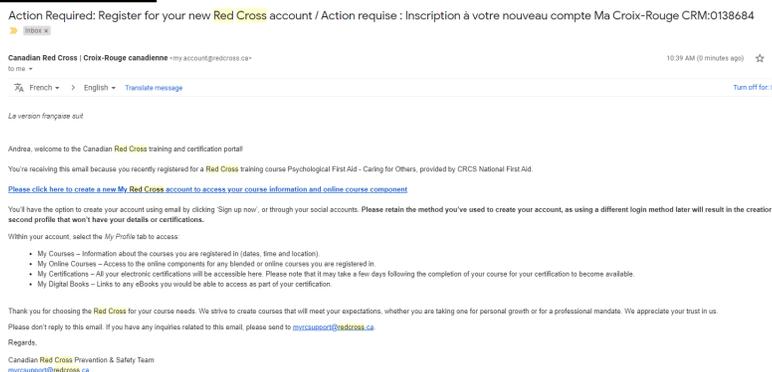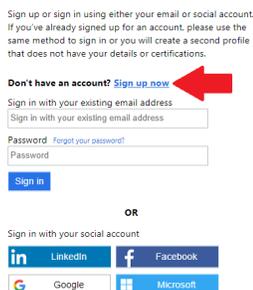# Redeeming an Invitation Code

1. Open your email inbox attached to the email address you shared with the Canadian Red Cross. You will find an email from <u>Canadian Red Cross/Croix-Rouge Canadienne or my.account@redcross.ca</u>

2. Within this email you will see an invitation link. Select that link.

3. You will be redirected to the Canadian Red Cross Sign-in page. On the right of the screen, you will see an option to sign in using your email address or to create a new account. Select Sign Up Now

4. You will be asked to enter your email address. Please use the same email address your invitation email was sent to.

5. You will be asked to enter a password. Passwords require one lower case letter, one upper case letter, a number or a symbol. Confirm your new password.

6. You will be redirected to our website MYRC.redcross.ca to a page titled My Profile. Input your information to complete your profile. Click the UPDATE button on the bottom of the screen when you are done. The fields with the red asterisk are mandatory fields.

7. You should then be signed into MYRC. You can confirm you are logged in as you should see Hi (your name) in the top right hand corner of the screen. If you are not logged in, it will say SIGN IN/REGISTER. Select sign in and enter your email address and password once again.

8. Please note that the invitation code is a one-time link. Once you have used it once and created your profile, you will receive an error message should you attempt to use it again. Once you have completed your profile, to login on in the future, you will need to visit myrc.redcross.ca