

Occupational Health and Safety Code

Part 11

First Aid Training standards

177(1) A person or agency that provides training in first aid must enter into an agreement with a Director of Medical Services if the person or agency is to provide training in first aid to workers under this Code.

177(2) An approved training agency that provides the first aid training to candidates for a certificate in emergency first aid, standard first aid or advanced first aid must comply with the terms of the agreement with a Director of Medical Services.

177(3) A worker who successfully completes the training of an approved training agency must meet the standards for a certificate in emergency first aid, standard first aid or advanced first aid that are adopted by a Director of Medical Services in consultation with the Joint First Aid Training Standards Board.

AR 87/2009 s177;56/2018

Providing services, supplies, equipment

178(1) An employer must provide first aid services, supplies and equipment and provide a first aid room in accordance with the applicable requirements of Schedule 2, Tables 3 to 7 or an acceptance from a Director of Medical Services.

178(2) A prime contractor must ensure that in accordance with the applicable requirements of Schedule 2, Tables 3 to 7, first aid services, supplies and equipment and a first aid room, are available at the work site suitable for the type of work site and the total number of workers at the work site.

178(3) Despite subsections (1) and (2), the employers and prime contractor at a project may enter into a written agreement to collectively provide first aid services, supplies and equipment and provide a first aid room for workers in accordance with the applicable requirements of Schedule 2, Tables 3 to 7 or an acceptance as allowed by section 55 of the Act.

178(4) If a first aid room is a temporary or mobile facility, an employer must ensure that it meets the requirements of Schedule 2, Table 4 except that

(a) the room may be used for other services if it is maintained appropriately to provide first aid, and

(b) where it is not possible or practicable to provide a supply of hot and cold potable water, a supply of cold potable water is acceptable.

AR 87/2009 s178;56/2018

Location of first aid

179 An employer and prime contractor must

(a) ensure that first aid services, first aid equipment, supplies and the first aid room required by this Code are

(i) located at or near the work site they are intended to serve, and

(ii) available and accessible during all working hours;

(b) ensure that first aid equipment and supplies are

(i) maintained in a clean, dry and serviceable condition,

(ii) contained in a material that protects the contents from the environment, and

(iii) clearly identified as first aid equipment and supplies; (c) post, at conspicuous places at the work site, signs indicating the location of first aid services, equipment and supplies or, if posting of signs is not practicable, ensure that each worker knows the location of first aid services, equipment and supplies, and (d) ensure that an emergency communication system is in place for workers to summon first aid services. Emergency transportation 180(1) Before workers are sent to a work site, the employer must ensure that arrangements are in place to transport injured or ill workers from the work site to the nearest health care facility. 180(2) An employer must ensure that an ambulance service licensed in accordance with the Ambulance Services Act is readily available to the work site when travel conditions are normal. 180(3) If an ambulance service licensed in accordance with the Ambulance Services Act is not readily available to the work site, or if travel conditions are not normal, an employer must ensure that other transportation is available that Section 181 OCCUPATIONAL HEALTH AND SAFETY CODE AR 87/2009 145 (a) is suitable, considering the distance to be travelled and the types of acute illnesses or injuries that may occur at the work site, (b) protects occupants from the weather, (c) has systems that allow the occupants to communicate with the health care facility to which the injured or ill worker is being taken, and (d) can accommodate a stretcher and an accompanying person if required to. 180(4) An employer must provide a means of communication at the work site to summon an ambulance service licensed in accordance with the Ambulance Services Act or transportation described in subsection (3). 180(5) If a worker is acutely ill or injured or needs to be accompanied during transport to a health care facility, an employer must ensure that the worker is accompanied by at least one first aider, in addition to the operator of the transportation. 180(6) Subsection (5) does not apply if there are three or fewer workers at the work site at the time. First aid providers 181(1) An employer must ensure that the number of first aiders at a work site and their qualifications and training comply with Schedule 2, Tables 5, 6 or 7. 181(2) An employer must ensure that the first aiders at a work site have successfully completed a first aid training course approved by a Director of Medical Services and hold a valid certificate in first

aid. 181(3) If a nurse, advanced first aider, or ACP is required at a work site, that person must (a) be based at or near the first aid room, and (b) when not in the first aid room, be easy to contact or notify if first aid services are required. 181(4) If a nurse, advanced first aider or ACP while on duty at the work site, is required to perform non-first aid duties, such duties must be of a type that let the person remain in a fit and clean condition. Section 182 OCCUPATIONAL HEALTH AND SAFETY CODE AR 87/2009 146 181(5) Subsection (4) does not apply if the duties are those of a first aid provider. 181(6) An employer must keep a record of workers at a work site who are first aiders. AR 87/2009 s181;56/2018 Duty to report injury or illness 182 If a worker has an acute illness or injury at the work site, the worker must report the illness or injury to the employer as soon as is practicable. Record of injury or illness 183(1) An employer must record every acute illness or injury that occurs at the work site in a record kept for the purpose as soon as is practicable after the illness or injury is reported to the employer. 183(2) A record under subsection (1) must include the following: (a) the name of the worker; (b) the name and qualifications of the person giving first aid; (c) a description of the illness or injury; (d) the first aid given to the worker; (e) the date and time of the illness or injury; (f) the date and time the illness or injury was reported; (g) where at the work site the incident occurred; (h) the work-related cause of the incident, if any. 183(3) The employer must retain the records kept under this section for three years from the date the incident is recorded. First aid records access 184(1) This section applies to records of first aid given to a worker. 184(2) Subject to section 51 of the Act, a person who has custody of records must ensure that no person other than the worker has access to a worker's records unless (a) the record is in a form that does not identify the worker, (b) the worker has given written permission to the person, or Section 185 AR 87/2009 OCCUPATIONAL HEALTH AND SAFETY CODE 147 (c) access, use and disclosure of the information is in accordance with an enactment of Alberta or Canada that authorizes or requires the disclosure. 184(3) An employer must give a worker a copy of the records pertaining to the worker if the worker asks for a copy. AR 87/2009 s184;56/2018